

**REQUEST FORM FOR UPDATING OF STUDENT'S OFFICIAL ADDRESS**

Name of School: New Town Secondary School (School Code: 3507 )

**PART I: To Be Completed By Parent / Guardian**

Name of Student : \_\_\_\_\_

Ident-No : \_\_\_\_\_ Level : \_\_\_\_\_ Class: \_\_\_\_\_

Student's Official Address: \_\_\_\_\_  
SINGAPORE \_\_\_\_\_

Reason for the change:  Moved  
(please tick one box)  Change of Guardian to Father  Mother  Others   
 Others (please specify): \_\_\_\_\_  
( Please specify Name And Singapore NRIC No)

Parent's/Guardian's S'pore NRIC Address (If differs from student's Official Address):  
SINGAPORE \_\_\_\_\_

Reason for the difference in Address: \_\_\_\_\_

Student is currently residing with:  Father  
(please tick one box)  Mother  
 Others \_\_\_\_\_  
(please specify Name and Singapore NRIC No)

**I certify that the information provided in this form is true to my knowledge and belief**

Name and NRIC No. of Parent/Guardian : \_\_\_\_\_

Contact Number of Parent/Guardian : \_\_\_\_\_

Signature of Parent/Guardian and Date : \_\_\_\_\_

**PART II: To Be Completed By School**

I certify that I have verified with the Guardian of the student on the latest particulars of the Parent/Guardian and have also updated the latest information through the School Cockpit System.

School Principal's Name and Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PART III: Guardian Particulars**

Pupil's Guardian Name: \_\_\_\_\_

Citizenship: \_\_\_\_\_ NRIC / FIN No: \_\_\_\_\_

Race: \_\_\_\_\_ Contact No: \_\_\_\_\_

Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Marital status: Married / Single

Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_